



Colorado Youth Outdoors Summer Camp

Parent & Youth Manual

2024

Colorado Youth Outdoors Mission

Building relationships through traditional outdoor activity. To accomplish this mission, we integrate the phrases Participate, Appreciate, Communicate, and Dedicate into our recreation curriculum. We call this method of integration the PACD Model and incorporate it within all our activities, including fishing, archery, camping, shooting sports, and nature play.

Procedure of Communication

Please contact our office number between the hours of 8:00 AM- 4:00 PM to reach our staff about questions that pertain to the summer camp. Our program coordinator will oversee absences, and later camp arrivals. You may also reach out via email for questions or concerns.

Address of Camp

4927 E CR 36 Fort Collins 80528

Office Phone: (970)663-0800

Claire Haenny, Program Coordinator: chaenny@coloradoyo.org

Alexis Smith, Program Coordinator: ajaques@coloradoyo.org

Joelle Holtman, Program Manager: jholtman@coloradoyo.org

Courtney Strouse, Program Director: cstrouse@coloradoyo.org

Neighborhood Youth Organization

Colorado Youth Outdoor's summer camp operates under a Neighborhood Youth Organization exemption. CYO staff are required to keep updated files on all children who come through our summer camp.

Parent Requirements

Parents must read the following manual with camper, by signing up your child for camp you are agreeing to Colorado Youth Outdoors rules and regulations for summer camp.

Weekly Schedule & Daily Hours

Summer Camp runs Monday and Friday 8:30-3:00. Every Friday parents are encouraged to join campers at 11:30 AM for a picnic at Richardson Hall and then campers are free to instruct parents on the skills they learned throughout their week until on an open campus. Schedules of activities can be found on Colorado Youth Outdoors website or by contacting the staff listed above.

Transfers/Cancellations/Refunds

Full payment is due at registration of camp. All transfers, cancellations and refunds are due in writing to the program team prior to camp starting. Full refunds will only be available before May 19th 2024.

Camp week transfers due to schedule changes are dependent on space and availability. Parents are not allowed to transfer their camp spot to another family or camper without permission from the program team. If parents sell a camp spot privately, they forfeit their spot at camp and all future camps.

Camper Sign-In Sign-Out Policy

Parents/guardians/authorized personal will be required to sign in/out campers on a daily basis through the third party database Procure. All sign in information will be stored for a maximum of 3 years.

- Parents/guardians must be with camper at the time of sign in/out.
- Campers are **not** allowed to sign themselves in/out of camp.
- All approved pick up personal must have written authorization from parents/guardians. All approved persons must be on the families Procure account prior to the start of their camp week.

What We Provide

Colorado Youth Outdoors will provide the proper equipment for campers to be successful in all ventures. Campers do not need to bring any personal equipment to camp. If campers want to bring their own spin and fly rods they are able to at their own discretion. What you can expect from us is:

- Cold bottled water, sunscreen and bug spray at all stations.
- First aid kits at all stations.
- Bathrooms and hand sanitizing at each station.
- Protective eye equipment at BB guns, spin fishing, and fly fishing.
- Equipment for archery, canoeing, fly tying, fly fishing, spin fishing, BB guns, and survival.

What to Bring to Camp

Campers are allowed to bring personal items from home. Staff have the right to remove personal items from campers if they are using, or abusing it in any negative way. Staff will hold onto item for entirety of day and return to parents with an incident report at pick up.

- Back pack
- Sack lunch, two healthy snacks, and a water bottle that does not require refrigeration.
- Sunscreen
- Bug spray
- Towel on Tuesday
- Positive attitude

What to Wear to Camp

The majority of camp activities will be outside. Please be aware of sun exposure, terrain on our campus and changing weather conditions when sending your camper.

- Closed toe shoes are REQUIRED for our camp. Failure to provide appropriate footwear will result in the camper missing activities.
- Loose comfortable clothing.
- Hat
- Sunglasses
- Canoeing and swimming are every Tuesday. Campers should bring a water shoe (or older pair of sneakers) and extra set of clothes.
- Camp t shirt on Friday.

What Not to Bring to Camp

- Negative attitude
- Poor sportsmanship
- Electronics

Family Fridays

Parents/guardians are required to attend on Fridays for a lunch and open rotation between spin fishing, BB guns, and archery. Food will be hamburgers and hot dogs with sides. CYO cannot guarantee food to be cross contaminated with gluten, nuts, seafood or other common food allergies. If you or your camper has a severe food allergy it is recommended to bring your own food from home on Fridays.

Camper Sign-in/Sign-Out: Drop Off & Pick Up

Parents, guardians or authorized contacts must sign in/out camper each day. Parents/guardians must have a written note if another person is picking up or dropping off the camper.

Drop off starts at 8:15 AM and pickup at 3:00. If a camper is arriving/leaving earlier/ later the parent is required to notify the office by either email, phone call or note.

Late Arrivals

For campers arriving late for drop off, it will be the parent's responsibility to transport them to the location on campus to meet the group. It is also the parents' responsibility to communicate with the staff members and follow the sign-in procedure.

Behavior Expectations

CYO's staff provide campers with guidelines for appropriate behavior and rules to follow while at camp. Our main goal is to keep campers safe in all our activities, so inappropriate behaviors are limited.

CYO will not tolerate the following behaviors:

- A child threatens or injures themselves, or another individual.
- A child displays violent, uncontrollable behavior that may put themselves or others at risk.
- A child purposely damages personal or CYO property.

Any behavior above will result in the camper being pulled from the camp immediately with a conversation with the parents/guardians above about permanent removal from the camp.

Staff members shall not be subject to verbal or physical abuse by a child enrolled in camp, or by their parents.

Medication Administration

CYO staff are not trained or required to administer any medication to campers. If a camper needs medication, the parent will be contacted to come and administer the medication at the camp.

Any medical devices should always be kept with the camper and clearly labeled in their backpack. It is not the staff's responsibility to hold or keep any medication or devices for campers.

Medical Emergencies

For serious medical emergencies, EMS will be contacted immediately, followed by contacting parents/guardians. Children will be transported by emergency ambulance personnel to the closest medical facility unless directed by parents/guardians. Emergency medical treatment will be given by professionals only with parent/guardian consent.

All medical incidents will be documented and given to parents either if the child needs to be picked up early or at pick up at the end of the day. The office will have all documented medical incidents on file.

Illness

We ask parents to keep campers home from camp when the child is showing obvious signs of illness or with a fever of over 100 degrees will not be permitted to stay at the camp. Parents will be contacted immediately and required to pick up their child. Campers are permitted to return to camp after they show 24 hours of no illness symptoms.

Inclement Weather

If during camp activities inclement weather is present CYO staff will bring all campers into Richardson Hall for indoor activities.

Parents/Guardians will be contacted via Procare to the new pick up location.

CYO will never cancel camp due to inclement weather. Camp will only be cancelled in the event of a natural disaster or a failure in campus safety and security.

A natural disaster event is a tornado, flood or extreme weather (temperatures over 100 degrees).

Campus safety and security is defined as failure in infrastructure due to a natural disaster (ex: road collapse from flooding of the ponds), fire, or lose of power to CYO buildings.

Activities

A description of each activities our camp provides can be found below. In all of the activities that CYO offers, safety is always our top priority. All equipment used is maintained to provide a safe and successful experience for all participants who enter our campus.

Spin Fishing

All campers will start with the fundamentals of fishing during the spin fishing rotation. Campers will learn proper casting technique, reeling in different baits and safety. Campers are welcome to bring their own equipment but not required.

BB Guns

On our BB gun range campers will be introduced to firearm and range safety. Proper form, sight, aim and shooting techniques are taught with some friendly competition mixed in as well.

Survival 101

To start the week campers will be able to create their own trail, learn what they need to pack to survive and be able to start a fire in case of an emergency.

Sawyer Poles

After learning the fundamentals of spin fishing our instructors take it a step further and teach campers how to whittle their own fishing poles. Campers will whittle, and find their own bait in order to fish with their new survival tool.

Canoeing

Our most popular activity, campers will be given an oar, life jacket, canoe and a new friend for a fun time on the water. Campers may(!) get wet with games and an opportunity to jump into the pond if it's a particularly hot day.

Fly Tying

Campers will get to show off to you after camp with their new fishing creation. Instructors will guide campers through the art of fly tying teaching them the fundamentals and giving the advanced groups a bit of a challenge.